



## **HOF KASSELMANN**

**HAGEN A.T.W./GERMANY**

**12.-13. JUNI 2023** 

supported by



**I. DENOMINATION OF EVENT**

VENUE: Hagen a.T.W.  
DATE: 11/06/2023 - 13/06/2023  
NF: Germany  
Indoor:  Outdoor:

- CDI1\*  CDI2\*  CDI3\* Non OG/MER  CDI4\*  CDI5\*  
 CDI-W  
 CDIO1\*  CDIO2\*  CDIO3\*  CDIO4\*  CDIO5\*  -NC  
 CDIJ  CDIY  CDIP  CDIU25  CDICH  
 CDIOJ  CDIOY  CDIOP  CDIOU25  CDIOCh  
 CDIAm  CDIYH  
 Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2023) and if applicable the FEI Dressage World Cup™ Rules 2022/2023 and 2023/2024 and FEI Dressage Nations Cup™ Rules 2023.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

.....  
Approved by the FEI, Lausanne, on 11/04/2023.

**Sabrina Ibáñez**  
Secretary General

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF EVENT.....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>2</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE</b>	<b>5</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>6</b>
1.	ORGANISER .....	6
2.	ORGANISING COMMITTEE .....	7
3.	EVENT DIRECTOR .....	7
<b>V.</b>	<b>OFFICIALS .....</b>	<b>8</b>
<b>VI.</b>	<b>INVITATIONS.....</b>	<b>10</b>
<b>VII.</b>	<b>ENTRIES.....</b>	<b>10</b>
1.	ENTRY DATES AND FEES: .....	11
2.	NO-SHOWS/LATE WITHDRAWALS: .....	11
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE: .....	12
4.	DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE .....	12
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>13</b>
<b>IX.</b>	<b>COMPETITIONS DETAIL.....</b>	<b>14</b>
<b>X.</b>	<b>FACILITIES OFFERED .....</b>	<b>16</b>
1.	ATHLETES .....	16
2.	GROOMS.....	16
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .</b>	<b>17</b>
1.	DRAW .....	17
2.	COMPETITION ARENA(S).....	17
3.	PRACTICE ARENA(S) .....	17
4.	STABLES .....	17
5.	PAPERLESS JUDGING .....	17
6.	SCORING PROVIDER/TIMING PROVIDER .....	18
7.	AVERAGE SCORE/OPEN SCORING.....	18
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S) .....	18
9.	PRIZE GIVING CEREMONY .....	18
10.	ADVERTISING ON ATHLETES AND HORSES .....	18
11.	TICKETING .....	18
12.	BETTING .....	19
13.	TRANSPORT REIMBURSEMENT HORSES/PONIES .....	19
14.	WELCOME .....	19
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS.....	19

16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....	19
17.	SUSTAINABILITY .....	19
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>20</b>
1.	CUSTOMS FORMALITIES .....	20
2.	HEALTH REQUIREMENTS .....	20
3.	NATIONAL REQUIREMENTS.....	21
4.	PONIES .....	21
5.	INJURY SURVEILLANCE .....	21
6.	TRANSPORT OF HORSES .....	21
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	22
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations.....	23
<b>XIII.</b>	<b>HUMAN ANTI-DOPING.....</b>	<b>23</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>24</b>
1.	INSURANCES AND NATIONAL REQUIREMENTS .....	24
2.	PROTESTS/APPEALS .....	26
3.	DISPUTES .....	26
4.	MODIFICATION TO SCHEDULE .....	26
5.	ADDITIONAL INFORMATION FROM THE ORGANISER .....	26
<b>XV.</b>	<b>ANNEXES.....</b>	<b>29</b>
1.	FEI ENTRY SYSTEM .....	29
2.	RESULTS .....	30

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Reitsportclub Osnabrücker Land e. V.  
and Horses & Dreams Entertainment GmbH  
Address: Am Borgberg 3  
D 49170 Hagen am Teutoburger Wald  
Telephone: +49-5401-89 62 38  
Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)  
Website: [www.psi-events.de](http://www.psi-events.de)

#### Contact Details Show Ground:

Address: Am Borgberg 3  
49170 Hagen am Teutoburger Wald  
(Navigation: Loheiden-Knapp)  
Telephone: +49-5401-89 62 38  
GPS Coordinates: Latitude: 52.193811 / Longitude: 7.965765

#### Accessibility Details:

Arrival by road: Hagen a.T.W. is located about 10 kilometres Southwest off Osnabrück.

##### **From Northward direction:**

- Motorway A1, in the direction of "Dortmund" up to intersection "Lotte/Osnabrück",
- A30 in the direction of "Hannover/Osnabrück",
- Exit „Osnabrück/Sutthausen“; in the direction of **Hagen a.T.W.**,
- In Hagen: Go through the roundabout in the direction of "Lengerich",
- Go through the 2. roundabout in the direction of "Lengerich",
- After 1500m turn left in the direction of „Hof Kasselman“, then follow the signposts.

##### **From Southward direction:**

- Motorway A1 in the direction of „Bremen“,
- Exit „Lengerich“ in the direction of „Lengerich“,
- In Lengerich: in the direction of „Osnabrück“ up to „Natrup-Hagen“,
- In Natrup-Hagen: Go through the roundabout in the direction of "Hagen a.T.W.",
- Just before the entrance of Hagen a.T.W., turn right in the direction of „Hof Kasselman“, then follow the signposts.

Arrival by train: station Natrup-Hagen a. T. W.

Arrival by plane: airport Münster-Osnabrück (FMO)

**2.ORGANISING COMMITTEE**

Honorary President: Franz-Josef Dahmen

President of the event: Renate Dahmen, Francois Kassermann

Show Secretary: Susanne Sager, Email: [show@reitturnier.de](mailto:show@reitturnier.de)

Press Officer: Email: [presse@psi-sporthorses.de](mailto:presse@psi-sporthorses.de)

**3.EVENT DIRECTOR**

Name: Renate Dahmen

Address: Laurensberger Str. 140, 52072 Aachen-Vetschau

Mobile: 0049 171 3191810

Email: [ds.dahmen@web.de](mailto:ds.dahmen@web.de)

Hospitality: Anna Surholt

Mobile: +49 172 680 9295

Email: [a.surholt@psi-sporthorses.de](mailto:a.surholt@psi-sporthorses.de)

Address: Am Borgberg 3

D 49170 Hagen am Teutoburger Wald

Telephone: +49 (0) 5401 89 62 38

Email: [hd@psi-sporthorses.de](mailto:hd@psi-sporthorses.de)

**FEI APPROVED SCHEDULE  
HAGEN a.T.W. (GER) 11-13 June 2023**

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

Ref.	Panel	Function	FEI ID	Name	NF	Level/ *	Contact Email
1	Ground Jury	Ground Jury President	10050583	Katrina Wuest	GER	L4/5*	<a href="mailto:Katrina.Wuest@t-online.de">Katrina.Wuest@t-online.de</a> +49 (0)171 372 73 26
		Ground Jury Member	10052562	Ulrike Nivelles	GER	L4/5*	<a href="mailto:ulrike.nivelles@web.de">ulrike.nivelles@web.de</a> +49 (0) 172 913 30 77
		Ground Jury Member	10003422	Sven Günter Rothenberger	GER	L2/3*	<a href="mailto:sven.rothenberger@aaa-ffm.de">sven.rothenberger@aaa-ffm.de</a>
		Ground Jury Member	10050237	Maribel Alonso de Quinzanos	MEX	L4/5*	<a href="mailto:Musa46547886@gmail.com">Musa46547886@gmail.com</a>
		Ground Jury Member	10135004	Gabriela Valerianova	CZE	L3/4*	<a href="mailto:valerianova@email.cz">valerianova@email.cz</a>
		Foreign Judge	10038239	Christof Umbach	LUX	L4/5*	<a href="mailto:christof.umbach@yahoo.com">christof.umbach@yahoo.com</a>
2	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
3	Chief Steward	Chief Steward	10051914	Diana Münnich	GER	3	<a href="mailto:dmuennich@fn-dokr.de">dmuennich@fn-dokr.de</a> +49.171-3466600
4	Assistant Stewards	Assistant Steward	10093339	Hermann Erver	GER	3	<a href="mailto:hermanerver@web.de">hermanerver@web.de</a> +49 (0) 171 5020855
		Assistant Steward	10050806	Dr. Christina Wallenhorst	GER	3	<a href="mailto:tswallen@t-online.de">tswallen@t-online.de</a> +49(0) 0171 790 1412
		Assistant Steward	10093345	Ulrike Zobel	GER	3	<a href="mailto:Ulrike.zobel@email.de">Ulrike.zobel@email.de</a> ;
		Assistant Steward	10307250	Annette von Hartmann	GER	nat.	<a href="mailto:avhartmann@online.de">avhartmann@online.de</a>
		Assistant Steward	10283843	Verena Voss	GER	nat.	<a href="mailto:v.voss.dressurfn@gmail.com">v.voss.dressurfn@gmail.com</a>
		Assistant Steward	10307252	Eva-Marie von dem Knesebeck	GER	nat.	<a href="mailto:eva.knesebeck@outlook.de">eva.knesebeck@outlook.de</a> ;
		Assistant Steward	10115678	Ilona Neumanova	CZE	2	<a href="mailto:neumannova@jezdec.cz">neumannova@jezdec.cz</a>
5	FEI Veterinary Delegate	Veterinary Delegate	10048846	Dr. Hermann-Josef Genn	GER	3	<a href="mailto:hj.genn@googlemail.com">hj.genn@googlemail.com</a> +49 (0) 171 606 19 86
6	Veterinary Services Manager/ Treating Veterinarian	Veterinary Services Manager	10089747	Dr. Vitus Buntenkötter	GER	1	<a href="mailto:info@buntenkoetter.com">info@buntenkoetter.com</a> +49 (0) 175 4117130
		Permitted Treating Veterinarian (one for every 200 horses)	10089747	Dr. Vitus Buntenkötter	GER		<a href="mailto:info@buntenkoetter.com">info@buntenkoetter.com</a> +49 (0) 175 4117130
7	Doctor/Medical Service	Doctor/Medical Service		Malteser Rettungsdienst	GER		+49 (0) 151 22457886



**FEI APPROVED SCHEDULE  
HAGEN a.T.W. (GER) 11-13 June 2023**

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<b>8</b>	Farrier	Farrier		Istvan Szabadi	HUN		+49 (0) 160-90315509
<b>9</b>	NF Delegate	NF Delegate		Katrina Wuest	GER		<a href="mailto:Katrina.Wuest@t-online.de">Katrina.Wuest@t-online.de</a> +49 (0)171 372 73 26

## **VI. INVITATIONS**

### **CDI3\***

- Number of NFs invited: all NFs affiliated to the FEI
- Total Number of athletes: approx. 30
- Number of home athletes: approx. 10 (acc. to a special handicap agreed upon with NF GER)
- Number of athletes per NF: unlimited
- Number of horses per athlete: 2
- Number of FEI Wild Cards: 3
- Number of OC Wild Cards: 2
- Athletes are invited by the Organiser through their NF.
- One (1) groom per athlete.

### **CDI1\***

- Number of NFs invited: All NFs affiliated to the FEI
- Total Number of athletes: 15
- Number of home athletes: 6 (acc. to a special handicap agreed upon with NF GER)
- Number of athletes per NF: unlimited
- Number of horses per athlete: 2
- Athletes are invited by the Organiser through their NF.
- One (1) groom per athlete.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
  - You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
  - All Athletes and Horses participating in any International Competition must be registered with the FEI.
  - Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.
- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

**1. ENTRY DATES AND FEES:**

**Deadlines for entries**

German NeOn System: 16/05/2023 (German athletes)

FEI Entry System: 19/05/2023

Last date for substitutions: 11/06/2023

each: two hours prior to the horse inspection.

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

**Fee per horse:**

	<b>CDI1*</b>	<b>CDI3*</b>
Entry fee per horse	€ 180,00	€ 310,00
Stabling fee per horse:	€ 140,00	€ 140,00
VAT: entry fee	(7 %) 12,60	(7 %) 21,70
VAT: stabling fee	(19 %) 26,60	(19 %) 26,60
<b>Total fee per horse</b>	<b>€ 359,20</b>	<b>€ 498,30</b>

Entry fees of German and foreign athletes are administered by EventClearing. The entry fee plus fee for electricity, EADCMP fee, manure disposal, fee for additional boxes or tack boxes etc. have to be paid by transfer ahead of the event until 09/04/2023 to the following account:

EventClearing S.à r.l., Massewee 2, L - 6186 Gonderange

IBAN-EUR: LU38 0025 4101 2925 8200

BIC / SWIFT: BILL LULL XXX

Ref.: Aachen Dressage Days 23, Name and FEI-number of the athlete

Please contact EventClearing for further details: [info@eventclearing.lu](mailto:info@eventclearing.lu)

[www.eventclearing.lu](http://www.eventclearing.lu)

Contact details Entries:

Name: Susanne Sager, TRS

Address: Zur Alten Mühle 5, 27313 Dörverden

Telephone: +49 (0) 171 971 57 90

Email: [show@reitturnier.de](mailto:show@reitturnier.de)

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 350,00 per horse

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity: € 180,00 per charge (alternating current Schuko 230 volt)  
(Other electricity supply can be made available (e. g. 16/32 ampere or similar), however the extra costs will be at the athletes' own expense.

Manure disposal: € 40,00 per box

Hay: € 11,00 per bale

Straw: not available

Shavings: € 17,50 per bale (1<sup>st</sup> bedding included)

EADCMP Fee CDI3\*: € 25,00 per horses

EADCMP Fee CDI1\*: € 18,00 per horse

Additional box: € 300,00 per box

Larger box(limited): € 50,00 per larger box in addition to the stable fee.

Double box for competing horses: € 200,00 per double box in addition to the stable fee.

Tack box: € 200,00 per box  
Additional boxes/tack boxes have to be ordered in advance. Boxes which have been ordered in advance have to be paid, unless they can be handed over to another Athlete, only with the permission of the OC.

Health Papers: € 95,00 per horse

Parking fee for lorries: € 20,00 per lorry

Parking fee for cars: € 12,00 (each Athlete has one free parking ticket)

Credit Card fee 5,00%

Attention: All fees have to be settled in Euro (EUR).

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE 325 632 133

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.  DoD will not be used.  Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

the horse inspection.

the draw of the Grand Prix / Short Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Sunday	11/06/2023	12:00 h
Horse Inspection CDI1*	Sunday	11/06/2023	16:00 h
Horse Inspection CDI3*	Sunday	11/06/2023	17:00 h
• <u>Declaration of Starters CDI1*</u>	Sunday	11/06/2023	16:30 h
• <u>Declaration of Starters CDI3*</u>	Sunday	11/06/2023	17:30 h
• <u>Draw CDI1*</u> :	Sunday	11/06/2023	17:00 h
• <u>Draw CDI3*</u> :	Sunday	11/06/2023	18:00 h

<b>Competitions CDI1*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 1 FEI Prix St. Georges	Monday	12/06/2023	14:00 h	750 €
Competition 2 FEI Intermediate I	Tuesday	12/06/2023	14:00 h	750 €
<b><u>Total Prize Money</u></b>				<b>1.500 €</b>
<b><u>Prizes in Kind</u></b>				./.

<b>Competitions CDI3*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 3 FEI Grand Prix Qualifier for the Grand Prix Special	Monday	12/06/2023	8:00 h	2.500 €
Competition 4 FEI Grand Prix Special	Tuesday	13/06/2023	8:00 h	2.500 €
Competition 5 FEI Grand Prix	Tuesday	13/06/2023	11:00 h	2.500 €
<b><u>Total Prize Money</u></b>				<b>7.500 €</b>
<b><u>Prizes in Kind</u></b>				./.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award - ./.  
 Best foreign athlete - ./.  
 Best home athlete - ./.  
 Team awards - ./.

**IX. COMPETITIONS DETAIL**

**FIRST DAY: MONDAY**

**DATE: 12/06/2023**

**COMPETITION No 1 – CDI1\***

Test: FEI Prix St-Georges  
Number of horses per athlete: 1  
Open to: all athletes entered.  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: € 750  
Breakdown: 230/160/100/70/50/50/3 x 30  
If more athletes are placed the next receive € 30 each.

\* \* \* \* \*

**COMPETITION No 3 – CDI3\***

CH-EU-D MER.

Qualifier for Competition 4 - FEI Grand Prix Special

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: all athletes entered.  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: € 2.500  
Breakdown: 700/550/350/200/200/5x100  
If more athletes are placed the next receive € 50 each.

\* \* \* \* \*

**SECOND DAY: TUESDAY**

**DATE: 13/06/2023**

**COMPETITION No 2 – CDI1\***

Test: FEI Intermediate I  
Number of horses per athlete: 1  
Open to: all athletes entered.  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: € 750  
Breakdown: 230/160/100/70/50/50/3 x 30  
If more athletes are placed the next receive € 30 each.

\* \* \* \* \*

**COMPETITION No 4 – CDI3\***

CH-EU-D MER.

Test: FEI Grand Prix Special  
Number of horses per athlete: 1  
Open to and compulsory for: the 15 best athlete/horse combinations from comp. 3 (Grand Prix), incl. those ex aequo on the 15<sup>th</sup> place.  
Draw/Art: by draw in group of five acc. to Art. 417.5.  
Prize money: € 2.500  
Breakdown: 765/420/270/190/150/110/100/100/75/75/  
55/55/45/45/45  
If more athletes are placed the next receive € 45 each.

\* \* \* \* \*

**COMPETITION No 5 – CDI3\***

CH-EU-D MER.

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: all athletes entered.  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: € 2.500  
Breakdown: 700/500/400/250/150/100/100/100/100/100  
If more athletes are placed the next receive € 50 each.

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

##### Official event hotel

Best Western Hotel Hohenzollern(4\*) Theodor- Heuss-Platz 5, 49074 Osnabrück  
Tel: +49 (0) 541-33 17 0 Internet: [www.advenahotels.com](http://www.advenahotels.com)

Steigenberger Hotel Remarque(4\*) Natruper-Tor-Wall 1, 49076 Osnabrück  
Tel. +49 541 6096-0 Internet: [www.steigenberger.com/osnabrueck](http://www.steigenberger.com/osnabrueck)

Hotel Rittergut Osthoff,  
Tel. 0151-19635743(3.00-5.00 pm) Rittergut Osthoff 3a,  
49124 Georgsmarienhütte  
[booking@hotel-rittergut-osthoff.de](mailto:booking@hotel-rittergut-osthoff.de)  
Internet: [www.hotel-rittergut-osthoff.de](http://www.hotel-rittergut-osthoff.de)

Hotel im Park (3\*) Phillip-Sigismund-Allee 4, 49186 Bad Iburg  
Tel: +49 (0)5403 788380 Internet: [www.hotel-im-park.com](http://www.hotel-im-park.com)

Ibis styles (3\*) Blumenhaller Weg 152, 49078 Osnabrück  
Tel: +49 (0)541 40490 Internet: [www.ibis-osnabrueck.de](http://www.ibis-osnabrueck.de)

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds from Sunday, 11/06/2023 (evening) to Tuesday, 13/06/2023 (noon) - for Athletes at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.  
Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be provided on the show grounds from Sunday, 11/06/2023 (evening) to Tuesday, 13/06/2023 (noon) - for grooms at the Athletes' own expense.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

The draw will take place in the show office and/or in the VIP area.

### **2. COMPETITION ARENA(S)**

Total dimensions: 20 x 60 m (two arenas)  
(Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand: High Score Performance Ground

### **3. PRACTICE ARENA(S)**

Total dimensions: 20 x 60m two arenas and 20 x 40m one arena  
(Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand: High Score Performance Ground

### **4. STABLES**

Size of boxes: 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Horses will be stabled (incl. 1<sup>st</sup> bedding - shavings) on the show grounds from 11/06/2023 to 13/06/2023. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

Only boxes can be made available for horses being started in the event. No own stables tents may be set up.

Power supply as to be ordered together with the entry.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen

FEI ID number: 10055662

Contact email: daniel@blackhorse-one.com

**6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of Company: HSR Performance

Contact person at Event:

Name: Hendrik Schulze Rückamp

FEI ID number: 10115627

Contact email: hendrik@schulze-rückamp.de

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes

Name of Company: EventClearing

Contact person at Event:

Name: Matthias Lienhop

FEI ID number: 10044444

Contact email: info@eventclearing.lu

Activity/Function: Administration of settlement of accounts

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8.

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: No

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Limited Organiser Shuttle Service will be available.  
Public Transport or taxi to be paid by the Athletes themselves.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: 2 per horse acc. to FEI Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Horses and Dreams Entertainment GmbH  
Contact person: Carsten Verwey  
Address: Am Borgberg 3, 49170 Hagen aT.W  
Telephone: +49 54 01 - 05401 89 20 11  
Mobile: +49 172 186 04 99  
Fax: +49 54 01 - 9471  
Email: c.verwey@psi-sporthorses.de  
Opening hours: in the show office  
from Monday 12/06/2023, 09.00 to 11:00 h

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations**

**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1056**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.



## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area, the event ground as according to the rules and to the contract and she/he refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Hamburg.

Transport and travel Insurance for horses, riders and grooms:

Riders are responsible for arranging their own travel and transport insurance. The event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s)

Medical insurance for riders and grooms:

Riders and grooms are responsible for arranging their own medical insurance. The event organizer strongly advise all riders to take care of medical insurance for the rider and groom.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.5 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

### **5.6 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **5.7 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs):

<https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**5.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>

**6.9 SMOKING**

Smoking is strictly prohibited in the stables.

**6.10 MOTORIZED BICYCLES**

Motorized bicycles are forbidden on the whole showground (including stable area).

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

After having deducted possible outstandings from the prize-money and/or reimbursements (e. g. transport charges, travelling expenses), the remaining amount will be transferred after the event to the account registered with app.eventclearing.lu. Athletes, who have not used EventClearing so far are kindly requested to register themselves after closing date of entries, after having received an email from EventClearing!

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10093639  
**Name\*:** Sager  
**First Name\*:** Susanne  
**E-Mail\*:** show@reitturnier.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10106824  
**Name\*:** Bochmann  
**First Name\*:** Birgit  
**E-Mail\*:** bbochmann@hotmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10053285  
**Name\*:** Wentrup  
**First Name\*:** Gaby  
**E-Mail\*:** gwentrup@fn-dokr.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10044444  
**Name\*:** Lienhop  
**First Name\*:** Matthias  
**E-Mail\*:** matthias@eventclearing.lu  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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#### **Timing Provider**

**FEI ID<sup>1</sup>:** 10115627  
**Name\*:** Schulze Rückamp  
**First Name\*:** Hendrik  
**E-Mail\*:** hendrik@schulze-rückamp.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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1) If already have an FEI user account.

2) Provide you the required access to manage entries and substitutions and download entries/lists.

3) You are just able to consult and download the entries/lists.

\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.